



Standard Right-to-Know Law Request Form

Good communication is vital in the RTKL process. Complete this form thoroughly and retain a copy; it may be required if an appeal is filed. You have 15 business days to appeal after a request is denied or deemed denied.

SUBMITTED TO AGENCY NAME: Ransom Township (Attn: AORO)

Date of Request: 11.19.2021 Submitted via: [X] Email [] U.S. Mail [] Fax [] In Person

PERSON MAKING REQUEST:

Name: Michael E. Peters, Esquire Company (if applicable): Eastburn and Gray, PC

Mailing Address: 60 East Court Street, PO Box 1389

City: Doylestown State: PA Zip: 18901 Email: mpeters@eastburngray.com

Telephone: 215.345.7000 Fax: 215.345.9142

How do you prefer to be contacted if the agency has questions? [] Telephone [X] Email [] U.S. Mail

RECORDS REQUESTED: Be clear and concise. Provide as much specific detail as possible, ideally including subject matter, time frame, and type of record or party names. RTKL requests should seek records, not ask questions. Requesters are not required to explain why the records are sought or the intended use of the records unless otherwise required by law. Use additional pages if necessary.

Please see attached addendum.

DO YOU WANT COPIES? [] Yes, printed copies (default if none are checked) [] Yes, electronic copies preferred if available [X] No, in-person inspection of records preferred (may request copies later)

Do you want certified copies? [] Yes (may be subject to additional costs) [] No RTKL requests may require payment or prepayment of fees. See the Official RTKL Fee Schedule for more details.

Please notify me if fees associated with this request will be more than [] \$100 (or) [] \$_____.

ITEMS BELOW THIS LINE FOR AGENCY USE ONLY

Tracking: _____ Date Received: _____ Response Due (5 bus. days): _____

30-Day Ext.? [] Yes [] No (If Yes, Final Due Date: _____) Actual Response Date: _____

Request was: [] Granted [] Partially Granted & Denied [] Denied Cost to Requester: \$_____

[] Appropriate third parties notified and given an opportunity to object to the release of requested records.

ADDENDUM TO RTKL REQUEST

Any and all documents, as that term is defined in the Right-To-Know-Law (“RTKL”), including emails and electronic media, as set forth below.

The term “Property” as used below is defined as the property owned by West Mountain Preserve LLC, tax id. no. 15402-010-001.

The documents requested are as follows:

1. All e-mails sent or received from or to any Township account from May, 2010-present related to the Property.
2. Any noise complaints received by the Township from May, 2010-present, including, but not limited to, noise complaints related to weapon/gun fire, and any documents related to such noise complaints.
3. Any complaints related to gun ranges, shooting ranges, or the discharge of firearms in the Township from May, 2010-present.
4. Ransom Township’s current liability insurance policies.
5. Invoices from any third-party (*e.g.* any consulting firm or third-party contractor), including, but not limited to, the Township’s zoning officer or engineer, to the Township related to the Property from January 1, 2010 to December 31, 2015.
6. Communications to or from any third-party (*e.g.* any consulting firm or third-party contractor), including, but not limited to, the Township’s zoning officer or engineer, to the Township related to the Property from January 1, 2010 to December 31, 2015.
7. Any and all documents of any form, including notes, by any person, in the possession or control of the Township (*i.e.* subject to disclosure as set forth under the Pennsylvania RTKL and cases interpreting the RTKL), including from any Township Supervisor, Planning Commission Member, or other appointed or elected officer or official of the Township, regarding (a) the entity known as Ransom Recreational Shooting Sports; (b) the person known as Andrew Massimilian; (c) the topic of shooting ranges; and/or (d) Ordinance No. 2 of 2015.
8. All invoices from Mary Liz Donato and/or Donato Consulting from 2010-present relating to the Property.

9. Invoices from any attorney including but not limited to the solicitor for the Township, the Planning Commission, and any outside or special counsel, relating to the Property or Ordinance No. 2 of 2015.